

BOARD OF EDUCATION MEETING MINUTES
June 5, 2018

The Board met in regular session at 6:00pm in the Washington Conference Room. President Aldrich called the meeting to order. Present were Mr. Aldrich, Mr. Cooper, Mrs. Robertson, Mrs. Russel, Dr. Siebenaler Wilson, Treasurer Mr. Barnhart, and Assistant Superintendent Mr. Roth.

CELEBRATIONS

Mrs. Robertson celebrated the 2018 Graduation Commencement. Mr. Rich Daugherty presented an AEP Energy Efficiency Champion Award to Dennis McPheron and Dennis Doolittle.

PUBLIC PARTICIPATION

FEA Co-President, Angela Dittman, thanked The Community Foundation for their grant and welcomed Mr. Harp as the new Donnell Middle School Assistant Principal.

2018-006-001 The COMMUNITY FOUNDATION GRANT

It was motioned by Mrs. Russel, seconded by Mr. Cooper to approve The Community Foundation Grant.

Roll call: Mrs. Russel, aye; Mr. Cooper, aye; Mr. Aldrich, aye; Mrs. Robertson, aye; Dr. Siebenaler Wilson, aye. President Aldrich declared the motion carried.

2018-006-002 READING, APPROVAL, AND SIGNING OF MINUTES

It was motioned by Mr. Cooper, seconded by Mrs. Russel to approve the Regular Meeting minutes from May 21, 2018.

Roll call: Mr. Cooper, aye; Mrs. Russel, aye; Mr. Aldrich, aye; Mrs. Robertson, aye; Dr. Siebenaler Wilson, aye. President Aldrich declared the motion carried.

CORRESPONDENCE

Mr. Roth shared a letter from retiring employee, Glenda Treece and a letter from INFO Ohio about librarian Amanda Brasfield.

2018-006-003 CONSENT ITEMS (A-T)

It was motioned by Mrs. Russel, seconded by Mrs. Robertson to approve consent items A-T.

CERTIFICATED PERSONNEL

A. Resignation

Marissa Bandiera (Intervention Specialist, Jefferson) Reason: Personal	(3 years) Effective: August 3, 2018
Kelly Bennett (Intervention Specialist, High School) Reason: Other Employment	(3 years) Effective: August 8, 2018
Ellen Foos (Intervention Specialist, Glenwood) Reason: Other Employment	(2 years) Effective: August 13, 2018
Angela Frost (Kindergarten, Whittier) Reason: Other Employment	(13 years) Effective: August 6, 2018

B. Appointments

1. Intervention Specialist

Theresa Guay (Intervention Specialist, High School)
Salary: BA, Step 5 @ \$45,309
Effective: August 14, 2018

2. Special Areas

Catherine Fleming (School Psychologist, Administration)
Salary: MA+30, Step 1 @ \$46,352 (plus 3-weeks extended service @ \$3,778.70)
Effective: August 14, 2018

Trisha Klausung (Occupational Therapist, Administration)
Salary: MA+15, Step 4 @ \$51,079
Effective: August 14, 2018

Mandy Tiech (Speech & Language Pathologist, Administration)
Salary: MA, Step 8 @ \$56,735
Effective: August 14, 2018

3. Teacher

Gregory Zirger (Welding Teacher, Millstream)
Salary: Non Degree, Step 7 (part-time) @ \$17,650.88
Effective: August 14, 2018

4. Assistant Principal

Matt Harp (Assistant Principal, Donnell)

Salary: MA+30, Step 8 @ \$83,761

Effective: July 20, 2018 (2 year contract-209 days/year)

C. Grade 3 Summer School Teachers @ \$28.60/hr for 4 hrs/day for 16 days from June 12-July 19, 2018 (General Salaries)

Tom Brown	Alexandria Cantrell	Stacy Douglas	Cheryl Drake	Brittany Launder
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D. Grade 3 Summer School Planning @ \$22.01/hr not to exceed 3 hrs (Acct #001-1100-111-16)

Tom Brown	Alexandria Cantrell	Stacy Douglas	Cheryl Drake	Brittany Launder
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E. Language Arts PD Stipend for New K-3 ELA Curriculum @ \$50/day (Acct#001-1100-432)

Christopher Anders	Brynn Baumgartner	Susan Beggs	Sara Brickner	Britney Brubaker
Candace Bundren	Elaine Carr	Lauren Clark	Rebecca Ellerbrock	Nicole Fort
Angela Frost	Kelee Garmon	Terri Kempher	Amy Krupp	Margaret Maag
Jena Meloy	Brittany Neuhofs	Taylor Polder	Christina Qualls	Lisa Schadel
Sarah Strohscher				

F. Language Arts PD Stipend for training on New K-3 ELA Curriculum @ \$50/day (Acct#572-2290-410-9018)

Alyssa Allsop	Danielle Apple	Tracy Aukerman	Alexandria Cantrell	Sara Cleary
Audrey Curth	Elizabeth Delaney	Anthony DeRose	Molly Derr	Cheryl Drake
Robynn Drerup	Tim Ervin	Janelle Faber	Daniell Flick	Allison Gerken
Janine Gilts	Angi Goeller	Kelsey Goldsberry	Craig Hose	Lisa Hoy
Kristin Hudok	Julie Kiss	Jane Kniss	Carly Kuntz	Lara Longenecker
Kristen Lichtle	Chelsea Mantey	Kyle Mansfield	Joy McCarthy	Kimberlee Miller
Jackie Nelson	Nicole Newlove	Jamie Nowacki	Caitlin Porter	Danielle Powell
Kristina Pritchard	Alexis Purtee	Kara Ross	Denise Ryan	Sandy Recker
Kristin Ritzler	Julie Rummel	Lisa Rutter	Lani Sapp	Alexandria Scurria
Jenna Smith	Valerie Smith	Becky Solomon	Tamara Spaeth	Jill Spence
Rachel Stahl	Amy Stoffel	Jennifer Suermann	Kristianne Theil	Rebecca Wank
Holly Wise	Kelly Wyant	Maddie Zellner		

G. Volunteer – 2018-2019 Certified Club Advisors/Helpers

Jon Gaberdiel - Art Camp	Paul Kuhn - Art Camp	Nicole Metzger - Art Camp	Jeanette Tate - Art Camp	Jason Wagner - Art Camp
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CLASSIFIED PERSONNEL

H. Retirement

John "Greg" Drake (Grounds, Maintenance) (32 years)
Reason: Retirement Effective: June 30, 2018

I. Resignation

Mary Flickinger (Special Ed Aide, Jefferson) (1 year)
Reason: Personal Effective: May 25, 2018

J. Reclassification

Sandra Garrick
From: High School Technology Aide @ 8 hours per day
To: Millstream Print Shop Aide @ 7.25 hours per day
Effective: August 15, 2018

Stephanie Inbody
From: High School 260 day Secretary (working calamity days/delays) @ \$17.92/hour
To: Whittier 214 day Secretary (not working on calamity days/delays) @ \$17.75/hour
Effective: July 30, 2018

K. Technology Student Worker

Jessica Bloom
Rate of pay: \$8.15 per hour
Hours: Not to exceed 40 hrs/week in the summer and 20 hrs/week during the school year
Effective: May 25, 2018

L. Substitute and/or Per Diem Employees

Jonathan Campbell - Substitute Nurse

M. Volunteer – 2018-2019 Classified Club Advisors/Helpers

Scott Alexander - Art Camp
Kelly Alge - Art Camp
Roy Brim – Shockwave Electronics and Props Volunteer
Katie Brown – Shockwave Pit Volunteer
Brian Fortin – Shockwave Battery Volunteer
Jerin Fuller – Shockwave Battery Volunteer
Bob Grandbois – Shockwave Bass Drums & General Effect Volunteer
Ellie Meyer - Art Camp
Rhonda Nye - Art Camp
Roy "Wayne" Reed - Shockwave Volunteer Truck Driver
Ryan Smith – Shockwave Volunteer Truck Driver

N. 2018-2019 FHS School Fees

The superintendent recommends approval of the 2018-2019 FHS School Fees as presented in EXHIBIT B.

O. Revised GSA Constitution

The superintendent recommends approval of the updated GSA Constitution as shown in EXHIBIT C.

P. New Courses of Study

The superintendent recommends approval of the 2 new courses of study: Conspiracy Theory and History Through Film as discussed at the May 21st meeting.

Q. Transfer of Funds to 034-9123

The treasurer recommends the transfer of \$48,471.00 from the Permanent Improvement Fund (003-7200-910-9030) to the Middle School/Millstream Maintenance Fund (034-5100-9123). Per the January 25, 2010 board resolution and OSFC requirements the district must place the equivalent of 20.55% of PI collections, not to exceed \$414,021.00, into fund 034 for future maintenance and upkeep each year through fiscal year 2032. FY18 required amount of \$414,021 is offset by \$365,550 in rent revenue collected from Millstream districts and previously deposited into fund 034.

R. 2018-19 Elementary Fees

The superintendent recommends that fees remain at \$43 per student for grades K, 1, 2, 4, and 5; and \$68 for grade 3. 3rd grade fees will be \$25 more because it includes \$25 for the year's technology protection plan for Chromebooks that will be issued to them.

S. 2018-19 Middle School Fees

The superintendent recommends that fees remain at \$60 per student for grades 7 and 8, and \$85 for grade 6. 6th grade fees will be \$25 more because it includes \$25 for the year's technology protection plan for Chromebooks that will be issued to them.

T. Acceptance of Gifts

GIFT: \$50.00
FROM: Claire A. Hughes
TO: Findlay High School Band

GIFT: \$500.00
FROM: John Celebrezze
TO: Jacobs Primary in honor of Fred Crates

GIFT: \$100.00
FROM: LCBA #1155
TO: Findlay City Schools Hearing Impaired/Hearing Handicapped students

GIFT: \$500.00
FROM: Hancock County Sheriffs Special Deputies
TO: Findlay High School Trap Shooting Club in memory of Coach Barry Turner

Roll call: Mrs. Russel, aye; Mrs. Robertson, aye; Mr. Aldrich, aye; Mr. Cooper, aye; Dr. Siebenaler Wilson, aye. President Aldrich declared the motion carried.

2018-006-004 EXECUTIVE SESSION

It was motioned by Mrs. Robertson, seconded by Mrs. Russel to go into executive session at 6:18 pm to discuss employee negotiations; employment compensation & evaluation of personnel; sale or purchase of property.

Roll call: Mrs. Robertson, aye; Mrs. Russel, aye; Mr. Aldrich, aye; Mr. Cooper, aye; Dr. Siebenaler Wilson, aye. Mr. Aldrich declared the motion carried.

2018-006-005 ADJOURNMENT

It was motioned by Mr. Aldrich, seconded by Dr. Siebenaler Wilson to adjourn the meeting at 9:50 pm.

Roll call: Mr. Aldrich, aye; Dr. Siebenaler Wilson, aye; Mr. Cooper, aye; Mrs. Robertson, aye; Mrs. Russel, aye. President Aldrich declared the motion carried.

Treasurer

President

To be read and approved on June 25, 2018 at 6:00 PM in the Donnell Middle School Community Room



May 17, 2018

Edward Kurt, Superintendent
Findlay City Schools
1100 Broad Avenue
Findlay, Ohio 45840

Re: Grant Number 2018166

Dear Edward:

We are happy to inform you that the Findlay-Hancock County Community Foundation authorized a three-year grant totaling \$275,000 to be awarded to Findlay City Schools to support the expansion of Pre-K to students with financial need. Year One – \$100,000; Year Two – \$100,000; Year Three – \$75,000. Funding Source: Madeleine Thomas Schneider Fund

A copy of the Grant Agreement is enclosed. **We suggest you make a copy of this Agreement for your files. Please take special note of all the terms and conditions indicated in the Grant Agreement.** We are asking you to sign the enclosed copy and return the entire document to the Foundation office as soon as possible indicating your acceptance. No check can be issued until the signed Grant Agreement has been received. It is estimated that the year one grant payment will be on or about June 7, 2018.

Please note that final financial and narrative progress reports, as required by the Grant Agreement, will be due as follows:

- November 30, 2018: *Mid-Year Discussion*
- May 31, 2019: *Written Report*
- November 30, 2019: *Mid-Year Discussion*
- May 31, 2020: *Written Report*
- November 30, 2020: *Mid-Year Discussion*
- April 2, 2021: *Final Written Report*

Please contact Kimberly Bash, Program Director – Collective Impact and Community Collaboration, to schedule the Mid-Year Discussions. Reporting forms can be found at www.community-foundation.com. Additional reporting information, such as student learning objective checklist data, KRA data and other data being collected in the joint data collection site should also be submitted. At the end of the three years, staff will review the program results. If successful outcomes continue to take place, staff will recommend the final two years of funding totaling \$75,000. It is understood that, at the end of the seven year period (original grant timeframe of 2016 – 2018, current grant timeframe of 2018 – 2021 and final grant timeframe of 2021 – 2023), the Findlay City Schools will be able to sustain the expansion of Pre-K in the city schools due to cost savings from reduced intervention services.



If you have any questions regarding the enclosed Grant Agreement, please contact me. **We ask that you include the above referenced grant number on all reports and any correspondence regarding this grant.** We wish you every success in the accomplishment of the goals of this project and look forward to receiving reports of your progress.

Sincerely,



Katherine Kreuchauf, CFRE
President

Enclosures

2018-2019 HIGH SCHOOL FEES

Every student gets \$12 Tech fee
 Freshman students get \$25 Chromebook tech fee

ENGLISH

Fee Code	Course Name	Fee Amount	Acct Code
114	English 9 - Basic	\$25.00	X302E
1140	Basic English 9	\$25.00	X302E
1145	Basic English 9	\$25.00	X302E
11451	Basic English 9	\$25.00	X302E
11452	Basic English 9	\$25.00	X302E
11453	Basic English 9	\$25.00	X302E
11454	Basic English 9	\$25.00	X302E
114C	Co-teach 114 Basic English 9	\$25.00	X302E
212	American & World Lit 10 CP	\$25.00	X302E
214	English 10 - Basic	\$25.00	X302E
2140	Basic English 10	\$25.00	X302E
21453	Basic English 10	\$25.00	X302E
21454	Basic English 10	\$25.00	X302E
21553	Developmental Reading	\$25.00	X302E
215	Literacy in Today's World	\$25.00	X302E
21551	Developmental Reading	\$25.00	X302E
21552	Literacy	\$25.00	X302E
314	English 11 - Basic	\$25.00	X302E
3140	Basic English 11	\$25.00	X302E
31453	Basic English 11	\$25.00	X302E
31454	Basic English 11	\$25.00	X302E
314C	Co-teach English 11 - Basic	\$25.00	X302E
346	English 11 - CP	\$25.00	X302E
2145	Basic English 10	\$25.00	X302E
3145	Basic English 11	\$25.00	X302E
4145	Basic English 12	\$25.00	X302E
414	English 12 - Basic	\$25.00	X302E
4140	Basic English 12	\$25.00	X302E
41453	Basic English 12	\$25.00	X302E
21452	Basic English 10	\$25.00	X302E
31452	Basic English 11	\$25.00	X302E
41452	Basic English 12	\$25.00	X302E
604	English 11 - College Career Te	\$25.00	X302E
612	English 12 - College Career Te	\$25.00	X302E
703	English 12 - CP	\$25.00	X302E
21451	Basic English 10	\$25.00	X302E
31451	Basic English 11	\$25.00	X302E
41451	Basic English 12	\$25.00	X302E
990	English 9 - CP	\$25.00	X302E
990C	Co-teach 990Amer & Wrld Lit 9	\$25.00	X302E
41454	Basic English 12	\$25.00	X302E

MATH

Fee Code	Course Name	Fee Amount	Acct Code
48	Mathematics & Money with Alg	\$12.00	X302MA
485	Math & Money with Algebra	\$12.00	X302MA
4851	Math & Money with Algebra	\$12.00	X302MA
4852	Math & Money with Algebra	\$12.00	X302MA
4853	Math & Money with Algebra	\$12.00	X302MA
4854	Math & Money with Algebra	\$12.00	X302MA
49	ACT/SAT Math Preparation - C	\$20.00	X302MA
241	Geometry - Honors	\$5.00	X302MA

PHYSICAL ED

Fee Code	Course Name	Fee Amount	Acct Code
142	Phys Ed: Individual Sports	\$6.00	X302SD
145	Dance/Gymnastics/Self Defens	\$15.00	X302SD
147	Strength & Conditioning I	\$6.00	X302SD
1470	Strength & Conditioning II	\$6.00	X302SD
147A	Adaptive Physical Training	\$6.00	X302SD

ONU CCP

MUSIC

Fee Code	Course Name	Fee Amount	Acct Code
77	Honors Band	\$40.00	FBAND
71	9th Grade Band	\$40.00	FBAND
76	Band	\$40.00	FBAND
75	Orchestra - Symphony	\$15.00	FORCH
74	Symphony Orchestra Honors	\$15.00	FORCH
271	Choir - Concert	\$20.00	FVOCAL
371	Choir - Symphonic	\$20.00	FVOCAL
935	Choir 9	\$20.00	FVOCAL
78	Music, Technology & You	\$12.00	X302M
078A	Music Tech & You	\$12.00	X302M
79	Music Theory	\$12.00	X302M
80	Developmental Music	\$20.00	X302M

ART

Fee Code	Course Name	Fee Amount	Acct Code
170	Art I	\$25.00	X302A
170A	Art I	\$25.00	X302A
170B	Art I Basic	\$25.00	X302A
171	Art II	\$25.00	X302A
172	Art III	\$50.00	X302A
273	Drawing	\$25.00	X302A
273A	Drawing-Advanced	\$25.00	X302A
275	Painting	\$30.00	X302A
291	Digital Media	\$25.00	X302A
347	Jewelry	\$35.00	X302A
347A	Jewelry-Advanced	\$35.00	X302A
373	Sculpture	\$30.00	X302A
377	Ceramics	\$35.00	X302A
377A	Ceramics - Advanced	\$35.00	X302A
378	Ceramics-Advanced	\$35.00	X302A
479	Art IV	\$50.00	X302A
480	Art IV AP	\$50.00	X302A

SCIENCE

Fee Code	Course Name	Fee Amount	Acct Code
227	Applied Physical Science - CP	\$20.00	X302SC
230	Global Science	\$10.00	X302SC
2300	Science 11	\$10.00	X302SC
2305	Global Science	\$10.00	X302SC
23051	Global Science	\$10.00	X302SC
23052	Global Science	\$10.00	X302SC
23053	Global Science	\$10.00	X302SC
23054	Global Science	\$10.00	X302SC
232	Biology - CP	\$10.00	X302SC
2320	Science 10	\$10.00	X302SC
2325	Biology	\$10.00	X302SC
23251	Biology	\$10.00	X302SC
23252	Biology	\$10.00	X302SC
23253	Biology	\$10.00	X302SC
23254	Biology	\$10.00	X302SC
232C	Co-teach 232 Biology I CP	\$10.00	X302SC
233	Anatomy & Physiology - CP	\$45.00	X302SC
234	Biology I - Honors	\$20.00	X302SC
235	Environmental Science - CP	\$20.00	X302SC
309	Biology - AP	\$20.00	X302SC
310	Chemistry - AP	\$50.00	X302SC
330	Chemistry - CP	\$20.00	X302SC
331	Chemistry I - Honors	\$20.00	X302SC
431	Physics - CP	\$20.00	X302SC
982	Physical Science - CP	\$10.00	X302SC
9820	Science 9	\$10.00	X302SC
9825	Physical Science	\$10.00	X302SC

Fee Code	Course Name	Fee Amount	Acct Code
PHYS2111	ONU PHYS2111 Physics 1	\$160.00	001-1990-479

FOREIGN LANGUAGE

Fee Code	Course Name	Fee Amount	Acct Code
181	Latin I	\$17.00	X302S
182	French I	\$14.00	X302S
183	Spanish I	\$14.00	X302S
281	Latin II	\$12.00	X302S
282	French II	\$14.00	X302S
283	Spanish II	\$14.00	X302S
285	Spanish II - Honors	\$14.00	X302S
328	American Government - CP	\$10.00	X302S
382	French III	\$14.00	X302S
483	Spanish IV	\$23.00	X302S
ESL	ESL	\$21.00	X302S

98251	Physical Science	\$10.00	X302SC
98252	Physical Science	\$10.00	X302SC
98253	Physical Science	\$10.00	X302SC
98254	Physical Science	\$10.00	X302SC
983	Physical Science - Honors	\$10.00	X302SC
984	Integrated Science II	\$10.00	X302SC
9845	Integrated Science II	\$10.00	X302SC
98451	Integrated Science II	\$10.00	X302SC
98452	Integrated Science II	\$10.00	X302SC
98453	Integrated Science II	\$10.00	X302SC
98454	Integrated Science II	\$10.00	X302SC

SOCIAL STUDIES

Fee Code	Course Name	Fee Amount	Acct Code
42053	Government/Economics	\$18.00	X302S
422	American Government and Pol	\$10.00	X302S

Findlay High School GSA Constitution

Mission Statement

The Findlay High School Gay Straight Alliance (GSA) exists to work towards building an accepting community regardless of identity or orientation through education, support, social action, and advocacy. As the Gay Straight Alliance of FHS, we will bring together and recognize lesbian, gay, bi-sexual, transgender, questioning (LGBTQ) and straight youth in a positive and non-judgmental environment where they can fully express their individuality and share experiences. In addition, it is also our intent to create alliances that increase awareness, decrease prejudices, lessen isolation, and create a safe school atmosphere for all students.

Membership

Any student of Findlay High School may join the GSA, however, members must uphold the FHS/FCS behavioral code and standards as outlined in the in the student handbook.

Non-Discrimination Policy

The GSA stands and strives for the equality of all people. Therefore, it will never turn away or otherwise discriminate against an attendee for reasons of race, religion, sexual orientation, gender identity/expression, or any other creed or characteristic, real or perceived.

Dues

The amount of dues for active members shall be determined by the club officers and advisors and subject to approval by a member vote at a meeting.

Behavior

All attendees at any meeting must respect and behave civilly towards one another and towards guests. Each question and discussion is expected to be approached with maturity. Attending any meeting is an agreement to comply with these basic rules. If a member is observed to be violating this agreement, they will be asked to behave in a more appropriate way. If their behavior persists, they will be asked to leave the meeting. If chronic behavior issues continue, the Findlay GSA officers will provide a final

decision on the removal of the individual from the GSA for the remainder of the school year.

Privacy Policy

The GSA understands that there could be portions of our membership who wish to remain anonymous. All topics discussed in a GSA-organized environment are to be kept confidential. A member will never be pressured to release any personal or sensitive information (name, age, orientation, etc.), and the same information will never be recorded in GSA records without permission from the person or persons concerned.

General Voting

The GSA operates as a largely democratic organization. Therefore, all items except matters otherwise outlined in this Constitution qualify to be called to a vote by all present members.

Findlay GSA Direction

The Officer Panel of the GSA will serve its membership in these four areas:

1. To act as a liaison between the GSA and the administrators of our meeting place, or others in positions of authority.
2. To schedule and plan official meetings and events for the GSA.
3. To organize and undertake the raising of funds for the GSA.
4. To interpret and enforce the Constitution of the GSA.

Offices

Five offices will exist to meet these directives, being President, Vice President, Secretary, Publicity Officer, and Treasurer.

Qualifications

GSA Officer Candidate requirements:

1. Current, active members of the GSA
2. Completed officer election form and interview with advisors

The Electoral Process

- In spring of the GSA year, prospective officer candidates will be interviewed by the advisors and present year GSA officers. Newly elected officers will shadow present year officers for the remainder of the GSA year.

- Members may run for any number of offices, but they may only be elected to one.
- Each member will have one (1) vote by ballot. Absent members on the day of elections will not be allowed to vote.

President

The President of the GSA plans, directs, and schedules meetings. They will represent the GSA in a positive light, be responsible for overseeing the other officers and ensure that the business of running the GSA is completed.

Vice President

The Vice President assists the President in their duties and acts in their place should the President be absent or otherwise occupied, as well as keep attendance of every meeting.

Secretary

Secretary shall keep written record of meetings and turn into advisors.

Treasurer

Treasurer shall keep track of expenses and purchasing of materials.

Publicity Officer/Team

The Publicity Officer is responsible for leadership in planning and writing public announcements and articles for local newspapers, as well as any advertising of the GSA.

Advisors (FHS Staff)

Advisors shall represent students and supervise activities. Advisors shall go to informational meetings to gain knowledge.

Term of Office

Officers shall serve for one academic year.

Committees

Advisors and officers may create Committees to serve functions as they become necessary to the GSA. Committees will be filled on a voluntary basis and created only for short term needs after which the committee will be dissolved.

Vacancies

If the office of president should become vacant, a revote will be issued. The President and advisors shall make appointments for vacancies in offices other than president.

Meetings

The advisors and officers will determine the time and place of GSA meetings to be held biweekly. The purpose of the meeting shall be to conduct business of GSA. Officer meetings will occur once monthly.

Review of the Constitution

At the beginning of each GSA Year, the entire Constitution should be brought up to a general review by all members. This is an opportunity to ensure that the Constitution is fully understood by all members, as well as to resolve any procedural problems as early as possible.

Amending the Constitution

All changes and additions to policy are considered amendments. To amend the Constitution, a member should rewrite the section or sections that they believe should be changed, review the proposed changes with advisors, and present the amendment to the general membership. A two-thirds majority vote passes the amendment. The FCS and/ or FHS administration has the right to add or change any aspect of the constitution.